



Family Medicine Education Consortium (FMEC)  
Virtual Conference for Coordinators and GME Administrators  
Thursday, June 18, 2026  
9:30am – 11:30am Eastern

**Register here:** [https://us02web.zoom.us/meeting/register/DkL-0\\_wGQduyxTdQK4LPnQ](https://us02web.zoom.us/meeting/register/DkL-0_wGQduyxTdQK4LPnQ)  
*Please use the Zoom link emailed to you after you registered to join the event.*

## **Agenda**

9:30am – 9:40am – **Welcome** – *Dr. Jackie Weaver-Agostoni, DO, MPH, DipABLM, FACOFP; FMEC Board of Trustees Member and Program Director, UPMC Shadyside FM Residency*

9:40am – 10:00am – **Competency-Based Medical Education for Family Medicine Administrators: Meeting the ABFM Core Outcomes**, *Pamela MacMillann, 2023 Past President - Association of Family Medicine Administration Board of Directors; STFM Competency Based Medical Education Task Force Member, and Family Medicine Residency Program Administrator, University of Wyoming at Cheyenne*

10:00am – 10:30am – **Breakout Sessions**

*Choose one. See full descriptions, end of document*

- **Breakout 1: Navigating SOAP: From Uncertainty to Opportunity**, *Jenna Moore, Manager, Family Medicine Residency, The Reading Hospital; Alyssa Bedison, Medical Education Program Sr. Department Manager, UPMC Rural Family Medicine Residency*
- **Breakout 2: ACGME Site Visit Success: Tips from a Single-Program Institution Administrator**, *Nik Chaudhary, Institutional & Residency Program Coordinator, Lowell Community Health Center*
- **Breakout 3: The Faculty GPS: Navigating Who's Where at All Times**, *Kiersten Greever, Program Manager, Meritus Family Medicine Residency Program*

10:30am-10:45am – Break

10:45am – 11:05am – **Virtual Table Talks**

*Informal sharing sessions – be prepared to share and learn. Choose one.*

- Breakout 1: Marketing Your Residency (moderator: Alyssa Bedison)
- Breakout 2: Wellness Strategies for Faculty, Residents, and You
- Breakout 3: Who's Using AI, and How? (moderator: Nik Chaudhary)
- Breakout 4: Identifying and Helping the Struggling Resident (moderator: Kiersten Greever)
- Breakout 5: Career Advancement and Opportunities in GME (moderator: Annette Sheets)

11:05am – 11:10am – Reassemble in Main Room

11:10 – 11:30am – **ERAS Changes and Updates for Family Medicine**, *Cynthia Hutchinson, MED, Director, ERAS Engagement, American Association of Medical Colleges*



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### Breakout Session Descriptions

#### **Navigating SOAP: From Uncertainty to Opportunity**

This session will explore best practices for managing and navigating the NRMP Supplemental Offer and Acceptance Program (SOAP) using a structured, team-based approach. As more Family Medicine residencies face unfilled positions each year, SOAP has become a critical component of recruitment strategy. We will highlight effective pre-SOAP preparation, coordinated team workflows for efficient application review, streamlined interview techniques, and development of an abridged scoring system. Attendees will gain practical tools and strategies to prepare for SOAP, approach the process with confidence, and strengthen their overall recruitment efforts.

- Speaker(s): Jenna Moore, Manager, Family Medicine Residency, The Reading Hospital, [Jenna.Moore@towerhealth.org](mailto:Jenna.Moore@towerhealth.org); Alyssa Bedison, Medical Education Program Sr. Department Manager, UPMC Rural Family Medicine Residency

#### **ACGME Site Visit Success: Tips from a Single-Program Institution Administrator**

Preparing for an ACGME site visit as an administrator at a single-program institution requires confidence, clarity, and consistency. This session highlights strategies to demonstrate compliance, showcase a supportive educational environment, and convey institutional support. Emphasis will be placed on ensuring stakeholders understand reporting structures, communication pathways, and where to access key policies and program information. Attendees will learn how to present their program authentically, showing not perfection, but a well-functioning system grounded in accountability, accessibility, and continuous improvement.

- Speaker(s): Nik Chaudhary, Institutional & Residency Program Coordinator, Lowell Community Health Center, [kunnikch@lchealth.org](mailto:kunnikch@lchealth.org)

#### **The Faculty GPS: Navigating Who's Where at All Times**

This session will go over how my program builds and utilizes our faculty matrix for each block to know where our faculty are at all times. Attendees will learn how to use the template provided to track faculty, have a quick reference when someone has a question about precepting, time off, or clinic sessions, and build comfort and confidence in always knowing where your faculty are.

- Speaker(s): Kiersten Greever, Program Manager, Meritus Family Medicine Residency Program, [kiersten.greever@meritushealth.com](mailto:kiersten.greever@meritushealth.com)