



## Call for Applications – FMEC Board of Trustees

### Call for Applications for Member-At-Large Position, FMEC Board of Trustees

The [FMEC Board of Trustees](#) is seeking applicants for a Member-at-Large position on the Board! We have one immediate vacancy, with the term beginning in January 2024 and running through the 2026 Annual Meeting in September or October 2026 (three-year term). Additional vacancies will occur in 2024 and 2025. Please read below and submit your application no later than December 31, 2023, if you are interested.

### Responsibilities and Supports

Duties of the FMEC Board members include the following:

- Advise on FMEC strategy and future activity;
- Serve on special groups as needed (oversight subcommittees, Host Committee, topical committees, etc.);
- Support the FMEC's success by identifying and recruiting other volunteers and experts; by representing the FMEC to other state, regional and national groups; and by providing or leveraging financial support (personal and/or institutional donations and sponsorships); and
- Attend and participate in all scheduled meetings (see below), including attending the FMEC Annual Meeting each fall.

The FMEC Board of Trustees holds 1-hour virtual meetings every other month, typically in the evening, and two in-person meetings each year. The in-person meetings include a 3-day meeting in February in the location of that year's Annual Meeting, and a 4-hour meeting on the Thursday before the fall Annual Meeting. Other than the hotel room and most meals at the February meeting, all travel expenses are the responsibility of the Board member or their institution.

### Who Should Apply?

Candidates must be in the FMEC region (14 states +DC – see the list on the [FMEC website](#)). FMEC membership (either [individual membership](#), or membership via an FMEC Partner organization – see the [FMEC Partner](#) list) is encouraged but not required. Active participation in the FMEC via speaking at or helping plan the Annual Meeting, participating in a learning collaborative, or other means will contribute to a strong application.

Membership on the FMEC Board of Trustees is open to any family medicine practitioner, educator or advocate; it is not limited to physicians. In discussing the current and future vacancies, the Board has identified the following priorities.

- From an otherwise underrepresented part of the FMEC region. For instance, while programs and health systems in Pennsylvania are well-represented on the Board, we currently lack significant representation from certain states with many residencies such as Ohio and New York, New England, or the Virginias.
- An early career healthcare provider, interested in innovations and the future of health care delivery. Previous “board-level” experience is not necessary!
- Tech-savvy, to help the Board navigate issues like AI and how training is changing due to technology.

- Contributing to the diversity of the FMEC Board – which may be achieved by belonging to a racial or ethnic group that is underrepresented in the medical profession, or by their role in residency training (faculty as opposed to program director, non-physician faculty, administration).

### **How to Apply**

Applicants must submit the following: your CV; a short letter of application that states you will fulfill the commitment and notes your previous/current involvement with the FMEC; a short (under 2 minutes), recorded video answering the question “Why do you want to serve on the FMEC Board of Trustees?”; and the contact information for a colleague who *may* be asked for a reference, should the Nominating Committee reach out to them.

Per the FMEC bylaws, the FMEC Executive Committee (President, President-elect, Treasurer-Secretary, and Immediate Past President) serve as the Nominations Committee. They will review applications and submit a recommendation to the full Board for approval.

Please email the items above to Scott Allen at [scott.allen@fmec.net](mailto:scott.allen@fmec.net). If the video is too large to email, please save to an online folder and send the link for downloading.

The deadline for applications for the current vacancy is January 5, 2024, but the FMEC will happily accept applications at any time and consider them for future vacancies.

### **For Questions**

If you or your school/program leadership have any questions, please contact Scott G. Allen, MS, CEO of the FMEC, at [scott.allen@fmec.net](mailto:scott.allen@fmec.net) or 773-330-4331.